

# Yearbook

*Instructor:* Mrs. Judy Limor  
*Fridays:* Yearbook A 9:26-10:11 AM  
 Yearbook B 10:12-10:57 AM

*All classes will take place in the Computer Lab.*

## Course Objectives:

By the conclusion of this course, students will be able to:

- Demonstrate proficiency in graphic design using Microsoft Publisher
- Incorporate photographs into Publisher documents
- Appropriately edit and manipulate photographs while maintaining electronic links to source
- Compile a series of Publisher documents to create a final, print-ready yearbook

## Grading:

Assignment	% of Grade	Deadline	Check when complete
Yearbook Skills Test	5%	September 16	
RD Senior page	5%	September 23	
Senior Page Blurb	5%	October 28	
FD Senior page	10%	November 4	
Page Responsibilities Assigned	0%	November 11	
RD Ad page	5%	December 16	
FD Ad page	10%	January 13	
Ad \$ (\$100) due	10%	January 20	
Spread Layout	5%	February 10	
Spread Text	5%	February 17	
Spread Photos	5%	February 24	
Draft #1 Spread	5%	March 2	
FD Spread	5%	March 16	

All Spreads Checked	10%	March 30	
Ad Page edits	5%	April 20	
Senior Page edits	5%	April 20	
Spread edits	5%	April 27	

### Submission Deadlines:

November 18      senior pages, photo spreads  
December 19      cover  
January 30        ad pages  
March 26         remaining pages  
April 27          proof book with edits  
Week of June 4    Book published

### Behavior and Responsibility:

This class is not as structured as other classes at Temima. My expectation is that students will conduct themselves in a professional manner. Please come to class prepared to work on your current assignment (with pictures, ideas, etc.). I will be available during class time to assist students one-on-one. Students will not be permitted to leave class to take photographs, except on rare occasion. I expect that you will use class time wisely and appropriately so that we can meet our deadlines and have a great yearbook! Students unable to uphold these responsibilities will be asked to leave class for the day, and grades will be impacted accordingly.